

Job Posting: Summer Program Leader
Program: Ready, Set, Connect! (Virtual)
Status: Summer Contract (14 positions available)
Start/End date: June 27 to August 15, 2022
Hours: 35 hours/week (9am to 5pm), training hours may differ slightly
Location: Remote workplace, must reside in Ontario
Hourly Wage: \$17/hour
***This is a Canada Summer Jobs funded opportunity – please see ‘Job Requirements’**



About Our Organization

Our mission at Future Possibilities for Kids (FPK) is coaching children to believe in themselves and lead community change. We provide leadership and life skills programming to young leaders to give them the tools to achieve meaningful community service projects.

What's in it for you?

- ✓ People-first culture and workplace with employees rating FPK a 4.5 out of 5 as a great place to work on our annual anonymous survey in 2021
- ✓ Working within an organization that values your input and is supportive of your growth and development
- ✓ Getting inspired regularly by children and the FPK community
- ✓ Being surrounded by team members who are open, helpful, and highly passionate

Role Overview

We are seeking Summer Program Leaders for our virtual Ready, Set, Connect! Program. Our ideal candidates will have the ability to manage and inspire campers in a fun, virtual-based environment that fosters leadership and life skills. Program Leaders responsibilities include encouraging all children to participate and setting a safe space to connect with each other. Program Leaders are accountable for facilitating daily group sessions and weekly check-ins with Kids to deliver the Ready, Set, Connect! Program. Program Leaders will report directly to the Summer Program Directors.

Responsibilities

Upholding FPK's culture in the following ways:

- Be 'coachable' and show an interest in personal development, learning and growth by embracing your 'stretch zone'
- Practice 'Possibility Thinking' where ideas are allowed to breathe without judgment
- Continually seek opportunities to gather feedback from others and actively use this feedback to make positive changes to ourselves, our programs, and our organization
- Maintain a welcoming work environment where everyone feels valued, respected, and that which reflects FPK's Anti-Oppression Framework

Training:

- To attend and participate in Program Leader training from **June 27 to 30th, 2022**
- To attend and participate in the Staff Debrief on **August 15th, 2022**

Program Operations:

- To attend & facilitate designated **Virtual Program Sessions** from **July 4 – August 12, 2022** (Monday to Friday)
- Supervise, and provide leadership for Kids

- Facilitate daily virtual group sessions with Kids and lead RSC! curriculum with introductions, rules, and planned activities
- Check-in weekly with Kids for 1:1 coaching calls
- Check-in daily with pod group (team of 3 or 4 Program Leaders) to debrief, record observations, and plan for next day's activities; share feedback and stories with Summer Program Director
- Check-in weekly with Summer Program Director to communicate program progress, successes, and challenges
- Act as the lead contact person for parents/guardians and community partners with Program Directors as a support
- Maintain positive and trusting relationships with Kids, parents, staff, and community agencies
- Maintain confidentiality of staff and program participants at all times

Ready, Set, Connect! Program Schedule 2022:

- Term 1: July 4 - July 15
- Term 2: July 18 - July 29
- Term 3: August 2 - August 12

Skills, Qualifications, Experience

- Experience working in a camp-setting and/or experience in planning and facilitating children's programs is considered an asset
- Understanding & experience of child and youth engagement techniques and/or willingness to learn
- Conflict resolution skills and experience in child & youth behavior management in a camp/program setting and/or willingness to learn
- Ability to work collaboratively and establish a positive relationship with the participants, parents/guardians, and community
- Independent, self-motivated, flexible, and pro-active
- Experience with digital / e-learning tools is considered an asset
- Understanding of and/or experience with coaching philosophies and practices and/or willingness to learn
- Demonstrated knowledge, understanding, and appreciation of diversity, social inclusion, anti-oppression, equity frameworks and content, and a willingness to continue learning

Job Requirements

- Upon offer of employment, candidate will need to obtain a cleared background check (paid for by FPK)
- Access to internet and a large-screen device (ie. laptop) to host and support virtual programming on FPK's recommended software (ie. Zoom)

***This is a Canada Summer Jobs funded opportunity and all applicants must adhere to CSJ requirements in order to be eligible:**

- be between 18 and 30 years of age at the start of the employment*;
 - be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the *Immigration and Refugee Protection Act* for the duration of the employment**;
- and,

- have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations.

*The youth must be 18 years of age at the beginning of the employment period. The youth may be more than 30 years of age at the end of the employment period as long as the youth was 30 at the beginning of the employment period.

How to Apply

Submit your resume and brief cover letter in confidence to janet@fpcanada.org by **May 27th, 2022**.

Applications will not be considered beyond this deadline and may be subject to change to an earlier date as we continuously hire from April and on until positions are filled. Please reference 'Summer Program Leader 2022' in your subject line to ensure your application is reviewed.

Hiring Process

1. Resume & Brief Cover Letter will be received until May 27th, 2022
2. Selected candidates will be invited to an introductory call with the Program & Volunteer Coordinator
3. Selected candidates will be invited to a virtual interview with the Program & Volunteer Coordinator and another FPK team member
4. Post-Interview, will be asked to provide 2 references (1 personal, 1 professional)
5. Selected candidates will be offered the position with an employee contract
6. If position is accepted, you will be asked to complete a background check (paid for by FPK)
7. If position is accepted, you will be asked to complete AODA training and OSG Training
8. Start date on June 27th, 2022

At Future Possibilities for Kids, we value each person as a whole and their unique contribution. This includes your education, lived experience, race, colour, culture, ethnicity, language and linguistic origin, ability, socio-economic class, age (children, youth, seniors), ancestry, nationality, place of birth, religion or faith or other forms of conscientiously held beliefs, sex, gender (including gender identity and expression), sexuality (including sexual orientation), family status (including marital status), and residency/migratory status in Canada. Your identity will add to and enhance your contributions to this work, and our team.

If there is any accommodation that would be helpful during this application process, or have any questions or feedback about this process, please contact janet@fpcanada.org.

We thank all applicants for your interest in Future Possibilities for Kids and for the time you took to read this posting as well as in applying to the role.

Future Possibilities for Kids

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